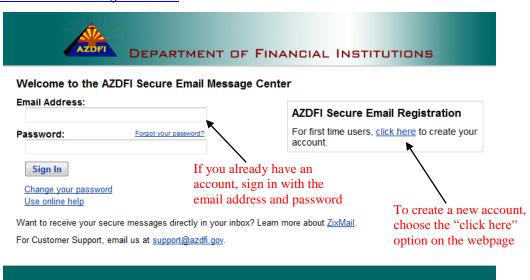# ARIZONA DEPARTMENT OF FINANCIAL INSTITUTIONS

Lauren W. Kingry
Superintendent of Financial Institutions

Janice K. Brewer
Governor

Submitting Consolidated Reports of Condition and Income (Call Reports), audit reports or reports of financial condition to the Arizona Department of Financial Institutions (AZDFI) can now be mailed electronically from your computer. In January, 2011 AZDFI launched a new internet based encryption e-mail system called Zix to keep your submissions confidential.

Because the system is internet based, all you need is an e-mail address and a password created by you to get started. Your sent message will automatically delete after 30 days and you have the option to check and see if your mail was delivered.

Go to your Internet Explorer and copy this link https://web1.zixmail.net/s/login?b=azdfi then follow the instructions for first time users to create your account.

https://web1.zixmail.net/s/login?b=azdfi



After creating your new account, you will receive a confirmation message that an e-mail has been sent to you. Go to your e-mail and follow the instructions to activate the password. After activating your password, an option to return to the sign-in page will appear, or when you are ready to submit your Report, you can go back to the website address above and sign in with the e-mail address and password you just created.

Please make sure when you are creating your e-mail for report submission that you choose from the "To:" drop-down list "Financial Institutions" as the recipient. You do have the option to communicate with other areas of AZDFI for other matters if you so choose.

We are committed to protecting intellectual property and proprietary information, and we are pleased to provide an easy-to-use solution that secures our shared email communications.

You can contact Susan Zimmerman at 602-771-2771 with any questions on how to use the Zix e-mail system.